

**RAILWAY RECRUITMENT CELL  
EASTERN RAILWAY  
56, C. R. AVENUE, KOLKATA – 700 012.**

**RECRUITMENT AGAINST SCOUTS AND GUIDES QUOTA FOR THE YEAR 2011-2012**

**Employment Notice No. 0111/S&G**

**Date of issue : 25<sup>th</sup> May, 2011**

**Closing Date and Time for receipt of applications : 30<sup>th</sup> June, 2011 upto 17.00 hrs.**

Closing Date & Time of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island and candidates residing abroad : **15<sup>th</sup> July, 2011.**

Applications, on plain paper (A4 size) in the given format should be neatly typed or hand written either in English or Hindi are invited from the eligible Scouts & Guides candidates for filling up the vacancies against Scouts & Guides Quota of Eastern Railway for the year 2011-12. The candidates having no Scouts & Guides qualifications need not to apply. The application in prescribed format to be sent by ordinary post only to the Senior Personnel Officer (Rectt), Railway Recruitment Cell, 56, C.R. Avenue, RITES Building, 1<sup>st</sup> Floor, Kolkata-700 012 or dropped in the application Box kept in the office of Railway Recruitment Cell (ER), 56, C.R. Avenue, RITES Building, 1<sup>st</sup> Floor, Kolkata-700 012. (Courier Post / Registered Post / Speed Post will not be accepted) during office hours except Saturday, Sunday and Holidays

**1.0 Details of Posts to be filled in and requirement :—**

Sl. No.	Post	Grade	Vacancy	Distribution of Quota (Unitwise)	Minimum Educational and Scouting/Guiding Qualification
1.	Category -1 Group 'C'	Rs.5200-20200/- + GP Rs.1900/- or Rs.2000/- in PB - I	02	Any Division in Eastern Rly.	(i) <b>For Non-Technical Popular Categories (NTPC) :</b> Matriculation or Equivalent with 50% marks in aggregate. (Not applicable for SC/ST candidates and for the candidates of any category possessing higher qualification) (ii) <b>For Technician Categories:</b> Passed out Act Apprenticeship/ITI. No other qualification including Diploma in Engineering will be accepted as an alternative qualification. Act Apprenticeship/ITI certificate must be approved by SCVT / NCVT. (iii) Scouting/Guiding Qualification as in Para 4.0

2.	Category - 2  Group 'D' (Khalasi, Porter, Trackman etc.)	Rs.5200/- 20200/- with GP Rs.1800/-	08	ASN – 2 HWH – 1 MLDT – 1 SDAH – 1  JMP – 1  KPA – 1  LLH – 1	(i) Passed Class-10 <sup>th</sup> or equivalent (ii) Scouting/Guiding Qualification as in Para 4.0
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**2.0 Age limit (Age as no. 01.07. 2011)**

Post	Category	UR	OBC	SC / ST
Group 'C'	Age	18 to 30 Yrs.	3 yrs. in upper age	5 yrs. in upper age
Group 'D'	Age	18 to 33 Yrs.	3 yrs. in upper age	5 yrs. in upper age

**2.0 Extent of Age Relaxation :**

- 2.1** Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways. Maximum Age UR-40yrs., OBC - 43 yrs., SC/ST - 45 yrs.
- 2.2** Widows / Divorced women and women judicially separated but not re-married. Maximum age UR - 35yrs., OBC-38 yrs., SC/ST-40 yrs.
- 2.3** Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 1<sup>st</sup> January 1980 to 31<sup>st</sup> December 1989 – by 5 years.
- 2.4** Staff of Quasi Administrative Offices of Railway Organisation – by 5 years or service rendered by them in such organization, whichever is less.
- 2.5** Ex-Serviceman: Relaxation of age will be to the extent of service rendered by them in Defense Service plus 3 yrs. provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in the Governmental Service.
- 2.6** Persons with Disability: Maximum age UR-40 years, OBC-43 years, SC/ST-45 years.

**3.0 Conditions :**

- 3.1** Selection of Candidates will be subjected to Medical Examination in the prescribed medical standard by Railway Medical Authority prior to their appointment after due selection.
- 3.2** Candidates will have to undergo prescribed training course as applicable for the post as per existing instructions.
- 3.3** The age will be reckoned as on **01.07.2011**.
- 3.4** All the copies of Certificates in regards to age, educational qualifications, scouting qualifications, other qualifications, caste certificate and other certificates duly attested by a Gazetted Officer are to be enclosed along with the application form.
- 3.5** Two self-addressed envelopes (size 23 c.m. × 10 c.m.) with Rs.5/- postage stamp to be affixed on each Envelope and send along with the application.
- 3.6** Two recent passport size photographs with their names written at the back should be clipped along with the application form.

- 3.7 Application not properly filled in, incomplete or with overwriting, erasing or not supported by the attested copies of relevant certificates will be liable to be rejected.
- 3.8 Application received by post directly beyond the last date will not be entertained. Railway Administration, Eastern Railway will not be responsible for any postal delay/wrong delivery whatsoever at any stage of the selection process.
- 3.9 Specific category in Group 'C' and Group 'D', for place of posting will be decided by the Appropriate Rly. authority.
- 3.10 The candidates' admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions.

**4.0 Scouting/Guiding Qualification (for Gr. 'C' & Gr. 'D')**

- 4.1 President's Scout/Guide/Rover/Ranger OR Himalayan Wood Badge Holder OR A Pre-HWB trained Scout Leader/Advanced Trained Guide/Leader/Captain, and
- 4.2 Should have been an active member of a Scout Organisation for at least 3 years in the recent past and should continue to be active, @ and
- 4.3 Should have attended at least one event at National level and one or two events at State level

OR

\*should have a good record of participation in Scouts/Guides activities at Unit/District level.

*N.B.:* @ At least 3 years in the recent past i.e during 2008-09, 2009-10, 2010-11 and should continue to be active i.e. during 2011-2012 and there after.

\* Each candidate will produce Certificates issued by Group Leader concern/District Authority as the case may be duly countersigned by respective District Commissioner of at least one event in each of the preceding three years from the date of publication of Notification.

**5.0 Procedure for Recruitment for Scouts & Guides quota :**

Candidates who apply in response to notification issued and are found eligible for consideration for appointment against Scouts & Guides quota, will be assessed on the following basis.

- 5.1 **Written Examination**—Candidates will have to appear for a written test on a particular date for Group 'C' and Group 'D' respectively. The written test will consist of 50 objective type questions relating to Scouts & Guides Organisation and its activities as per syllabus outlined in Annexure 'I' for Group 'C' and Annexure 'II' for Group 'D'. Dates for written Examination for Group 'C' and Group 'D' will be separately notified. - 50 marks.
- 5.2 **Scouts and Guides qualification over and above the minimum prescribed as eligibility condition** - 35 marks.
- 5.3 Participation in International event - 7 marks  
(One event - 5 marks, two or more events - 7 marks)
- 5.4 Participation in National event - 7 marks  
(No marks of the first event. The same being the minimum eligibility condition; One event - 5 marks, two or more events -7 marks)
- 5.5 Participation in Jamboree on the Indian Railways - 7 marks  
(One event - 5 marks, two or more events - 7 marks)
- 5.6 Events / Rallies attended at State level - 7 marks  
(One event - 5 marks, two or more events - 7 marks)
- 5.7 Specialized Scout / Guide Course - 7 marks  
Pioneering / Mapping and Standard Judging Course / Vocational Craft Course  
(One event - 5 marks, two or more events - 7 marks)
- 5.8 Personality test / Interview - 15 marks

TOTAL = **100 marks**

**6.0 Examination Fees :**

**6.1** The Examination fee of Rs. 40/- (Rupees forty only) is payable either in form of Demand Draft (DD) / Indian Postal Order (IPO) drawn in favour of '**Sr. Personnel Officer (Recruitment), Railway Recruitment Cell, Kolkata**'. This Examination Fee is not refundable / transferable / adjustable under any circumstances.

**6.2** DDs / IPOs issued before the date of publication of this Employment Notice or after the closing date will not be accepted and the Application Form will be rejected.

**6.3** Application received with Cash / Cheque / Money order / Central Recruitment Fee Stamps will not be accepted and will be rejected.

**6.4** Candidate must write their name, full address at the space provided in the IPO / at the back of DD.

**6.5** Separate application with separate examination fee should be submitted in case of candidate applying in both the Group 'C' and Group 'D' category.

**6.6** Fee Exemptions: SC / ST candidates, Ex-Servicemen, Persons with Disabilities, Women candidates, Minority\* candidates, Candidate belonging to economically Backward Classes\*\* are exempted for payment of examination fees.

**Note :** \* Minority will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).

\*\* Economically Backward Classes will mean the candidates whose family income is less than Rs. 50,000/- per annum

**6.7** Authorities competent to issue income certificates for the purpose of identifying economically backward classes.

(i) District Magistrate or any other Revenue Officer up to the level of the Tahsildar.

(ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.

(iii) Below Poverty Line (BPL) Card or any other certificate issued by Central Government under a recognized poverty alleviation programme of Izzat MST issued by Railways.

(iv) Union Minister may also recommend for any person from any where in the Country.

(v) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs Normally reside.

**Note :** Candidates claiming 'Fee exemptions' shall enclose a copy of the certificate in the prescribed format.(available on the website of RRC-ER).

**7.0 Community Certificate :**

**7.1** No post is exclusively reserved for OBC and SC/ST candidates.

**7.2** Candidates claiming to belong to OBC and SC/ST communities are required to produce community certificates from the competent Authority in the prescribed format (Proforma is available in the website as Form No.1 & 2) and enclose the copy of the same with the application.

**7.3** The Community Certificates produced by the OBC candidates should specially indicate that the candidate does not belong to persons / sections (Creamy layer).

**8.0 Choice of Language for question paper :**

The candidates must choose any one of the following languages : Hindi or English or Urdu or Bengali.

**9.0 General Instructions :**

**9.1** The decision of the Eastern Rly. Administration will be final. The decision of the Administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection. The Administration does not undertake any responsibility for sending or reply to the candidates not selected or not called for in Written Examination/Interview. No refund of Examination Fee will be made.

**9.2** The application is liable to be rejected if any of the compulsory enclosure is not attached as indicated in the proforma or the application is found defective in any respect.

**9.3** Canvassing in any form will disqualify the candidature.

**9.4** As per the extant rules a IInd Class journey Pass from Home Station to the place of Examination and back will be issued to SC/ST candidates for appearing in written test.

- 9.5 No column should be left blank, which also may be the cause of rejection of the application. Column/Columns if not related then write 'N.A'. in that/those Column/Columns.
- 9.6 Verifications of all testimonials and certificates will also be mandatory condition for appointment.
- 9.7 No application form will be supplied by the Railway.
- 9.8 The envelope containing the application must be super scribed "Application for Recruitment against Scout-Guide Quota for 2011-2012" for the Category of Group .....
- 9.9 Place of Posting will be reckoned as per Preference of Posting but Eastern Railway has reserved the right to post any candidate anywhere over its jurisdiction.
- 9.10 Candidates in response to this notification shall ensure that he/she fulfils all eligibility conditions at the time of submission of Application.
- 9.11 Recent Passport size photographs (Taken within one month) should not be accompanied with coloured glass and cap on the head and it may be the cause of rejection of the application.
- 9.12 Photographs pasted on the Application Form, not signed by the candidate may be the cause of rejection of the application.
- 9.13 Without date & Thumb impression, Unsigned and Signed in Block or Capital letters may be the cause of rejection of the application.
- 9.14 Certificates other than English / Hindi languages should be accompanied by an attested translation in English / Hindi.
- 9.15 Candidates seeking age relaxation or Fee Exemption must produce the Caste Certificate, Certificate of Death of husband, Affidavit that she has not remarried since, copy of Decree of Divorce from the competent Court of Law, Discharge Certificate, No Objection Certificate and Bonafide Certificate from the employer, where applicable.

NB: All legal disputes shall be decided under the jurisdiction of Hon'ble Central Administrative Tribunal, Calcutta.

### Annexure—' I '

#### **I. Proposed Syllabus for Selection under Scouts & Guides Quota for Group 'C' Posts :**

History of Scouting/Guiding ; Law & Promise ; Organisation—Distt. & State Level ; Training Centre—Distt. & State level ; Knowledge of Books ; Scouting for Boys/Guiding for Girls in India ; Motto, left hand shake ; Salute ; Prayer ; Flag Song ; National Anthem ; Know the National & Scouting Flags ; Social Services at various occasions ; Hiking ; Proficiency Badges ; How these are earned ; Stages in Scouting/Guiding ; Thinking Day ; Progressive Training of Scouts/Guides/Rovers/Rangers ; Pioneering ; Handicrafts; Indian Railway Jamborette ; National Jamboree ; Jamboree on the Air ; Organisation at National level ; National Training Centers ; WAGGGS/WOSM ; Upa-Rashtrapati Award Competition ; Prime Minister's Shield Competition ; Community Development Programmes ; Aims and Methods of Scouting ; How Scouting is useful in producing better citizens.

### Annexure—' II '

#### **II. Proposed Syllabus for Selection under Scouts & Guides Quota for Group 'D' Posts :**

History of Scouting/Guiding ; Law & Promise ; Organisation—Distt. & State Level ; Training Centre—Distt. & State level ; Knowledge of Books ; Scouting for Boys/Guiding for Girls in India ; Motto ; left hand shake ; Salute ; Prayer ; Flag Song ; National Anthem ; Know the National & Scouting Flags ; Social Services at various occasions ; Hiking ; Proficiency Badges ; How these are earned ; Stages in Scouting/Guiding ; Thinking Day ; Progressive Training of Scouts/Guides/Rovers/Rangers ; Pioneering ; Handicrafts ; Indian Railway Jamborette ; National Jamboree ; Jamboree on the Air.